

Client Name (Please Print Name)

Account Number

Joint Client Name (if applicable) (Please Print Name)

The undersigned hereby requests that the Book Cost information for the following securities in the account noted above be revised to reflect the following:

Security Name	Quantity	Book Cost

To support the Book Cost information provided above attached is an account statement which reports the Book Cost information from the financial institution which transferred these positions to Credential Direct. The undersigned represents, warrants, agrees and acknowledges that:

1. The attached account statement was issued no more than 3 months prior to the transfer of the positions noted above to Credential Direct;
2. "Book Cost" means (i) in the case of a long security position, the total amount paid for the security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate actions; or (ii) in the case of a short security position, the total amount received for the security, net of any transaction charges related to the sale, adjusted for any distributions (other than dividends), returns of capital and corporate actions;
3. Credential Direct does not guarantee the accuracy of the Book Cost information contained in client statements for tax reporting purposes, nor does Credential Direct provide income tax preparation services or advice and cannot be held liable for incorrect tax reporting as a result of using client statements provided by Credential Direct for tax filing purposes; and
4. If Credential Direct is not satisfied with the supporting documentation provided, we may request further information or, on its sole discretion, elect to not update the Book Cost.

**X** \_\_\_\_\_  
Client Name Signature

**X** \_\_\_\_\_  
Joint Client Name Signature

\_\_\_\_\_  
Date (dd/mmm/yyyy)