

# Account Confirmation Letter

## Account Information

Fax to: 1.877.742.2901 or 604.742.2901

### To Credential Direct:

1. Please accept this as confirmation that the following Chequing or Savings Account Number information belongs to the specified individual(s), or Corporation (or non-personal entity) as indicated:

\_\_\_\_\_  
Transit Number                      Institution Number                      Account Number (refer to micro encoding on the cheque)

\_\_\_\_\_  
Account Holder Name (Print Name)                      Joint Account Holder Name (Print Name)

\_\_\_\_\_  
Residential / Corporate Address

### 2. Account requirements and status (Complete information as indicated)

- a) Account is enabled for Electronic Funds Transfer (EFT)\* (chequing privileges)                       Yes                       No  
\* NOTE: Credential Direct can link a savings account if it has EFT ability.
- b) Account Denomination                       Cdn Dollars                       US Dollar
- c) Account Type                       Personal                       Corporate                       Other \_\_\_\_\_
- d) Account Signature Requirements                       1 Signature                       2 Signatures
- e) Account Standing:                       Yes                       No  
The client(s) is known to the branch and is in good standing.                      If "No", please specify reason: \_\_\_\_\_

## Branch Authorization

\_\_\_\_\_  
Branch Representative Name (Print Name)                      Title                      Contact Phone

**X** \_\_\_\_\_  
Branch Representative Signature                      Date (dd/mmm/yyyy)

**Branch Stamp:**

## Completing this Form

1. The account being confirmed must be enabled for EFT purposes and cannot be a credit card, Line of Credit account, or Registered account.
2. Complete the information on this Account Confirmation Letter, and
3. Provide a Branch Stamp to satisfy Anti-Money Laundering Legislation and/or to establish an Electronic Funds Transfer (EFT) link.
4. Submit the completed Account Confirmation Letter form to Credential Direct by either:
  - Faxing a copy to: 604.742.2901 or 1.877.742.2901
  - or
  - Including the form with the Credential Direct New Account Application form.